

**Application Guidebook for Admission to
Doctoral Program (Doctor's Course) of Major in Design and Architecture of
Graduate School of Design and Architecture
Nagoya City University
for Academic Year 2024 (April Enrollment)**

**Outline of Doctoral Program (Doctor's Course) of Major in Design and
Architecture of Graduate School of Design and Architecture**

Admission policy of the Graduate School of Nagoya City University

Nagoya City University (NCU) aims to be “a university in which all citizens feel pride and affinity” as our basic philosophy. In graduate education, based on our belief that research guidance for graduate students is a part of the enlivenment of research activities, we aim to cultivate researchers and professionals who have advanced expertise and an interdisciplinary point of view.

With this philosophy and aim, the graduate school is widely looking for individuals who have fundamental specialized knowledge and techniques, advanced expertise, and an eagerness and aptitude for activity both within Japan and abroad with diverse skills and work experience.

Educational goal and admission policy of the Graduate School of Design and Architecture

[Educational goal]

With three themes of “technology,” “sensitivity” and “human understanding,” the Graduate School of Design and Architecture aims to develop a human resources pool with a wide range of perspectives and culture, rich creativity, and advanced knowledge and skills so that they can contribute to the construction of a sustainable society through the theory and practice of design.

[Admission Policy]

- The image of a model student
An individual who aims to be a researcher in the design and architecture field, or a leader of advanced-level professionals in industry, academia, or government.
- Content and standard of knowledge to be acquired
 - (1) Special knowledge equivalent to that of those who have completed the Doctoral Program (Master's Course) in Design and Architecture
 - (2) Eagerness for research and the propulsive capacity required to write a thesis for the degree of the Doctoral Program (Doctor's Course)
 - (3) Sufficient ability in communication and information gathering in the relevant domestic and foreign research fields.
 - (4) Japanese skills sufficient for reading comprehension, oral statements and descriptive expressions of ideas, and smooth communication.

Course term 3 years

[Doctoral program course hours]

Monday – Saturday	1st period	9:00 - 10:30
	2nd period	10:40 - 12:10
	3rd period	13:00 - 14:30
	4th period	14:40 - 16:10
	6th period	17:50 - 19:20
	7th period	19:30 - 21:00

*As a general rule, classes are not held during 5th period

Course completion and award of degree

The Doctoral Degree (in Design and Architecture) is awarded to those who have been enrolled for three years or more, completed the required subjects with 16 or more credits as specified below, received the required research guidance, and passed the examination of doctoral degree thesis and the final test.

Course subject		Year allocation	Number of credits	Remarks
Special Research	Informatics and Media Design Study Special Research I – VI	1 – 3	8	Requirements for completion: Special Research I – V 8 credits should be acquired. Special Seminar I – VI 8 credits should be acquired.
	Industrial Innovation Design Study Special Research I – VI	1 – 3	8	
	Architecture and Urban Design Study Special Research I – VI	1 – 3	8	
Special Seminar	Informatics and Media Design Study Special Seminar I – VI	1 – 3	8	The applicant should acquire these 16 credits, and pass the final test and the doctoral degree thesis examination.
	Industrial Innovation Design Study Special Seminar I – VI	1 – 3	8	
	Architecture and Urban Design Study Special Seminar I – VI	1 – 3	8	

1. Number of students to be admitted

Major in Design and Architecture

1st round: **5 students** (a small number of students, including some who entered the school in the fall and some who are special admission selections for working adults)

2nd round: A small number of students

*If the number of successful applicants for the 1st round is less than the number of applicants, a 2nd round entrance examination will be conducted. Whether it will be implemented or not will be published on the university's website around early November.

*Number of students to be admitted includes “Graduate Course of International Program to Conjoin Brain Science and Society” (See P. xx).

2. Eligibility of applicants

(1) General admission

- a. Those who have the master's degree or are expected to acquire the master's degree by March, 2024
- b. Those who have acquired a degree equivalent to the master's degree in a foreign country or are expected to acquire such degree by March, 2024
- c. Those who have completed a correspondence course of education in Japan, which is provided by a foreign educational institution, and acquired a degree equivalent to the master's degree or are expected to acquire such degree by March, 2024
- d. Those who have completed a program of a foreign educational institution in Japan, where the educational institution is being positioned in the school education system of the foreign country as having the graduate school program and the graduate school program being separately designated by the Minister of Education, Culture, Sports, Science and Technology of Japan, and acquired a degree equivalent to the master's degree or are expected to acquire such degree by March, 2024
- e. Those who have completed a program of the United Nations University established based on the resolution of the General Assembly of the United Nations adopted on December 11, 1972 specified by Section 2, Article 1 of the Act on Special Measures (Japan Law No. 72, 1976) enacted along with the contract between the United Nations and Japan for the Headquarters of United Nations University, and acquired a degree equivalent to the master's degree or are expected to acquire such degree by March, 2024
- f. Those who have completed a curriculum of a foreign school, an educational institution specified by “d” above, or United Nations University, passed the test and examination specified by Section 2, Article 16 of the Standards for Establishment of Universities (Ordinance No. 28 of the Ministry of Education, Science, Sports and Culture, 1974), and are recognized as having academic ability equivalent to or higher than that of those who have the master's degree
- g. Those who have been designated by the Minister of Education, Culture, Sports, Science and Technology
- h. Those who have been recognized as having academic ability equivalent to or higher than that of those who have the master's degree through the individual evaluation of qualification for examination administered by the Graduate School of Design and Architecture of NCU, and are expected to reach the age of 24 by March 31, 2024

*** Those who intend to apply under “f,” “g” and “h” above are requested to undergo the individual evaluation of qualification for examination (refer to “16. Individual evaluation of qualification for examination under ‘f,’ ‘g’ and ‘h’ of ‘2. Eligibility of applicants’” on P. 8).**

(2) Special admission for working adult

Those who have served in a company, public office, educational institution, research institution, etc., for two years or more in all as of March 31, 2024, are recognized as having equivalent work experience by the Graduate School of Design and Architecture of NCU, are expected to reach the age of 26 by March 31, 2024, and fall under any one of “a” through “h” of (1) above.

3. Period and method of application

- (1st round) **July 24 (Mon) - August 4 (Fri) 2023 [must be received by this date]**
- (2nd round) November 27 (Mon) – December 8 (Fri) 2023 [must be received by this date]

- **Deliver by postal mail only. Delivery in person is not accepted.**
- Put the application documents, etc., (to be prepared by you) in the prescribed envelope of NCU, attach the completed cover page, and send by registered express post.
- **If applying from a foreign country, be sure to entrust your application procedure to a proxy residing in Japan. Application by post from a foreign country is not acceptable. Notifications from NCU will be addressed to your proxy.**
- Applications that do not arrive by the specified time limit will not be accepted. **(Note that the postmark date is not counted.)**
- When your application documents are accepted, your examination admission card, instructions for examination, etc., will be sent at a later date.
- If you do not receive them by the below date, contact the staff in charge of Graduate School of Design and Architecture, Entrance Examination Section, Student Affairs Division (P. 3).
(1st round) August 17 (Thu), 2023
(2nd round) December 22 (Fri), 2023
- If your certificate of degree awarding, certificate of diploma of the last school or institution, etc., issued by a foreign higher educational institution cannot be reissued, submission of a photocopy is acceptable. **Never send an original that cannot be reissued. However, successful applicants must bring the original documents with for the admission process.** Note that if you are a government-sponsored foreign student, you may submit the certificate of original (provided that the certificate of original is certified by a public agency).

Note: You as an applicant must consult the preferred academic advisors before the deadline for the application about your graduate research (Refer to “20. Preliminary consultation for applicants” (P. 10).

Mailing address for the application / Contact information for the admission, etc.

Staff in charge of Graduate School of Design and Architecture, Entrance Examination Section, Student Affairs Division, Nagoya City University 1, Aza Kawasumi, Mizuho-cho, Mizuho-ku, Nagoya, Aichi 467-8601, Japan Phone +81-52-853-8020 FAX +81-52-841-7428 E-mail shingaku@adm.nagoya-cu.ac.jp

4. Application documents, etc.

Documents, etc.		Outline
[1]	Application for Admission Portrait Card Examination Card	<p>[Use the prescribed Form 1 of NCU]</p> <p>Affix to the application form your photograph, which should be directly facing the camera, upper body, bare head, no background, color, measuring 4 cm high × 3 cm wide, and taken within 3 months before application. Indicate the receiving address at which you can be certain to be contacted.</p>
[2]	Resumé	<p>[Use the prescribed Form 2 of NCU]</p> <p>In “Academic Background,” start the entry from junior high school graduation. If you have work experience, provide details in “Work Experience.” Those who apply under “b” and “c” of “2. Eligibility of applicants” above, enter all school education you completed from elementary education (equivalent to elementary school) to higher education (equivalent to university). Those who apply as a specially admitted working adult enter your work experience from oldest to newest with the number of years of employment. If the documents are prepared in a foreign language, prepare a Japanese translation and attach it. However, if you are a government-sponsored foreign student, you do not need to attach a Japanese translation.</p> <p>* Those who apply for the examination under “g” or “h” of “2. Eligibility of applicants” above must submit their resumé when applying for examination.</p>
[3]	Completion of Doctoral Program (Master’s Course) (Projected) Certificate	<p>The certificate should be prepared by the president of the university you are enrolled in or have graduated from. Those who apply under “b” or “c” of “2. Eligibility of applicants” above, must submit a document that certifies their degree acquisition. Be sure to prepare a Japanese translation in any form and attach it to the document. Do not write the Japanese translation directly on the original certificates. A photocopy of your certificate is not acceptable. However, if the certificate cannot be reissued, you may submit a photocopy. If a photocopy is submitted, do not send the original along with it. Present the original when you take the admission procedure.</p> <p>* If possible, those who apply for the examination under “g” or “h” of “2. Eligibility of applicants” above should submit it when applying for examination.</p> <p>* Only government-sponsored foreign students may use an original certificate. (The original certification shall be accepted by a public authority.) If the certificate is issued in English, you do not need to attach a Japanese translation.</p>
[4]	Academic Transcript (Undergraduate and graduate school)	<p>The certificate should be prepared by the president of the university you are enrolled in or have graduated from. Those who apply under “b” or “c” of “2. Eligibility of applicants,” submit your Academic Transcript of a higher educational institution (equivalent to undergraduate school and the master’s program of graduate school) you have completed in a foreign country. Be sure to prepare a Japanese translation in any form and attach it to the document. Do not write the Japanese translation directly on the original certificates. A photocopy of your certificate is not acceptable. However, if the certificate cannot be reissued, you may submit a photocopy. If a photocopy is submitted, do not send the original along with it. Present the original when you take the admission procedure.</p> <p>* If possible, those who apply for the examination under “g” or “h” of “2. Eligibility of applicants” above should submit it when applying for examination.</p> <p>* Only government-sponsored foreign students may use an original certificate. (The original certification shall be accepted by a public authority.) If the certificate is issued in English, you do not need to attach a Japanese translation.</p>

[5]	Master's thesis	<p>[If you have acquired a master's degree]</p> <ul style="list-style-type: none"> • A photocopy of your Master's thesis (or equivalent) ... 1 set <ul style="list-style-type: none"> * If you have acquired a master's degree by any non-thesis means (e.g., production), submit the outline of the alternative (written on 10 or more sheets of JIS A4 size). • Summary of your master's thesis (written in about 1,200 Japanese characters in any form) ... 1 set <p>[If you are currently a master's program student]</p> <ul style="list-style-type: none"> • Summary of your research performance achieved during your enrollment in the master's program (in two sheets of JIS A4 size in any form) ... 1 set
[6]	<p>TOEIC Public Test official score or a TOEFL score sheet</p> <p>*Original (A photocopy of your certificate is not acceptable)</p>	<p>Your official score of TOEIC Secure Program (SP) Test to be submitted should be dated within four years of the date of your application. The type of TOEIC SP Test should be limited to "Listening & Reading." An official score of TOEIC, taken before March 2023, downloaded and printed from website is not acceptable. If you are submitting TOEIC Listening & Reading public test scores administered after April 2023, you may submit a copy of your Digital Official Score Certificate in place of your traditional Official Score Certificate. If you are submitting a copy of your Digital Official Score Certificate, also include the Digital Official Score Certificate's URL on the back of the copy of the Digital Official Score Certificate.</p> <p>For the official score of TOEFL (iBT, PBT), request the Education Testing Service (ETS) in the US to send it to NCU (Nagoya City University - Entrance Examination Division DI code: B212) to arrive not later than the date of application. (Note that the expiration date is within four years from the date of the TOEFL exam.)</p> <p>* If you are unable to send the original for some special reason, contact NCU beforehand. Incidentally, if you have completed the doctoral program (master's course) of the Graduate School of Design and Architecture of NCU, or you are a government-sponsored student, you do not need to submit the official TOEIC or TOEFL scores.</p>
[7]	Reason for Application	<p>[Use the prescribed Form 3 of NCU]</p> <p>You may type out the form instead of writing by hand, but be sure to use the prescribed form of NCU. If the documents are prepared in a foreign language, prepare a Japanese translation and attach it. However, if you are a government-sponsored foreign student, you do not need to attach a Japanese translation.</p>
[8]	Research Plan	<p>[Use the prescribed Form 4 of NCU]</p> <p>You may type out the form instead of writing by hand, but be sure to use the prescribed form of NCU. If the documents are prepared in a foreign language, prepare a Japanese translation and attach it. However, if you are a government-sponsored foreign student, you do not need to attach a Japanese translation.</p>
[9]	<p>(For foreign nationals only) A copy of your certificate of residence or passport</p>	<p>If you are a foreign national and have Resident Register, submit it. If your visa status is for short-term residence, submit a photocopy of the Japan entry visa stamped in your passport. If you are residing in a foreign country, submit a photocopy of your passport. * The Resident Register should not bear your individual number (so-called "My number"). If your Resident Register indicates your individual number, obscure it completely with a permanent marker, etc. (Do not obscure the status, term or expiration of your residence.)</p>

[10]	Examination fee, etc. (30,344 yen)	<p>When paying the examination fee, fill in the transfer request form (prescribed form of NCU) with the required information, and present it with 30,344 yen (30,000 yen as examination fee + 344 yen as express delivery fee for sending the examination admission card) at a bank by transfer. (Not handled by Japan Post Bank. Also, do not use ATMs and make sure to pay at the teller.)</p> <ul style="list-style-type: none"> • The bank fees are payable by the applicant. • Submit the “Payment Certificate for Examination Fee, etc. (Slip B),” received from the bank, etc., together with the other application documents. * The “Receipt of Transfer Amount (and Transfer Fee) (Slip A)” should be retained by the applicant. • The examination fee is not refundable as a general rule. However, in any of the below-listed cases, the paid examination fee may be refunded. Confirm this on the NCU website. <p>[1] The examination fee was transferred twice. [2] The application documents were not submitted after the examination fee, etc., was transferred (or the application was not accepted).</p>
[11]	Mailing seal	[Use the prescribed form of NCU] Clearly indicate your receiving address. The mailing seal is used to send your examination admission card and examination result. Enter the name and address at which you can be certain to receive them.
[12]	Envelope for submission of application documents	Fill in the required information on the front cover of the envelope for submission of application documents prescribed by NCU. Attach the cover to a square No. 2 envelope prepared by you, enclose the application documents, etc., and send it by post to the Entrance Examination Section, Student Affairs Division.

* If you are a specially admitted working adult, submission of the following document ([13] or [14] is also required)

[13]	Examination Permit (For those employed)	[Use the prescribed Form 5 of NCU] If you are currently employed, obtain the permission of your immediate superior.
[14]	Certificate of employment (In case of having left your job)	[Free form] If you are no longer employed at the time of application, submit a document issued by your former employer that certifies the period of employment.

* Those applying under “g” or “h” of “2. Eligibility of applicants” through the individual evaluation of qualification for examination (“16. Individual evaluation of qualification for examination under “f,” “g” and “h” of “2. Eligibility of applicants” on P. 8), submit all documents specified in the above table other than those submitted when you took the individual evaluation of qualification for examination.

* If your name indicated in your Certificate of Completion and Academic Transcript is different from your current name, submit a document that can certify the change of your name, such as extract of family register.

* A government-sponsored foreign student accepted by NCU refers to a student who has satisfied the following requirement and been admitted by any one of the following three screening methods:

[Requirement]

Those who are at a level higher than the graduate level, and going to receive education and research guidance at a graduate school in Japan. The period of being a student is limited to two years as a general rule or to the standard study period of the normal graduate school course.

[Screening method]

1. Recommendation by an embassy (recruiting through a Japanese embassy, etc., in a foreign country)
 - * If, while having been enrolled in the graduate school of a non-NCU university as a government-sponsored foreign student, you apply to the graduate school of NCU and intend to continue as a government-sponsored foreign student, consult with NCU in advance.
2. Recommendation by other university (recruiting and recommendation through affiliated foreign universities of universities in Japan, mainly under the inter-university exchange agreement)
3. Offering in Japan (Recommendation of self-supporting international students enrolled in other universities in Japan)

5. Preliminary consultation for applicants with disabilities, etc.

Applicants with disabilities, etc., who require special consideration during examinations and their studies are requested to give notice to the staff in charge of Graduate School of Design and Architecture, Entrance Examination Section, Student Affairs Administration (P.3) before applying.

6. Date and method of selection for admission

- (1) Date, time, subjects, etc., of examination (common to general admission and special admission for working adults)

* Note that the time of examination is subject to change depending on the status of application.

Examination date	Examination time	Examination subject
September 2 (Sat), 2023 (Additional recruitment) January 6 (Sat), 2024 * Will be implemented if the number of successful applicants is less than the enrollment limit.	September 2 (Sat) 13:00 to 14:00 (Additional recruitment) January 6 (Sat) 10:30 to 11:30	Short essay (written examination) Essay about the specialized research field in Japanese or in English
	September 2 (Sat) From 14:10 (Additional recruitment) January 6 (Sat) From 13:00	Interview examination Presentation on the following two topics within 10 minutes: [1] Outline of your master's thesis or master's production (about five minutes), [2] Research scheme based on your "Reason for Application" and "Research Plan" (about five minutes). Personal computers and other equipment can be used, but you must bring your own.

- (2) Screening method

For the admission of applicants, application documents and examination results are comprehensively evaluated for determination.

- (3) Examination place and assembly time

Kita Chikusa Campus, Nagoya City University (2-1-10, Kita Chikusa, Chikusa-ku, Nagoya)
For details, refer to the guide that will be sent with your examination admission card.

7. Announcement of application results

September 22 (Fri), 2023 at 14:00

(Additional recruitment) **January 19 (Fri), 2024** at 14:00

The announcement will be posted at the entrance of the administration building of the Graduate School of Design and Architecture, and each applicant (or their proxy) will also be notified.

8. Admission procedure

- (1) Time limit of procedure

Early October 2023 (tentative)

(Additional recruitment) Early February 2024 (tentative)

- (2) Method of procedure

Notification of the method of procedure will be promptly sent to you (or your proxy) together with the Notice of Admission.

- (3) Fee payable during the admission procedure

- a. Admission fee (current) Nagoya City residents, etc. 232,000 yen Note 1:
Others 332,000 yen

* If you have completed the Doctoral Program (Master's Course) of the Graduate School of Design and Architecture of NCU and proceed into the Doctoral Program (Doctor's Course), payment of the admission fee is not required.

- b. Disaster and accident insurance for student education and research (current)
2,600 yen (for three years) Note 2)

- c. Liability Insurance coupled with Disaster and accident insurance for student education and research.
1,020 yen (for three years) Note 3)

Note 1: "Nagoya City residents, etc." means [1] enrolled students or [2] their spouse or first-degree family member who can certify by referring to their Resident Register that they have continuously had an address within Nagoya City for one year or more prior to the date of admission (April 1).

Note 2: This is compensation for bodily injuries caused by sudden and accidental outpatient accidents that occur during prescribed educational and research activities in Japan and abroad.

Note 3: This is compensation for damages incurred by assuming legal liability for damages in cases where, in Japan and overseas, a person causes injury to another person due to a regular course, school event, extracurricular activity, or both, or damages the property of another person.

Note 4: The admission fee, etc., should be paid through a financial institution by the date of the admission procedure. The paid admission fee is not refundable.

Note 5: The above tuition is for those who enrolled in the academic year from April 2023. If the tuition is revised for your enrolled academic year, the revised tuition will apply.

9. Immigration clearance

For foreign students, if the legitimate immigration clearance fails to be completed by the time limit for admission (April 1, 2024), the admission may be revoked.

10. Tuition

Annual amount 535,800 yen (1st semester and 2nd semester: 267,900 yen each)

Note 1: After admission, the tuition is to be paid in two installments a year (for the 1st semester and the 2nd semester) (automatic withdrawal from your account).

Note 2: The above tuition is for those who enrolled in the academic year from April 2023. The tuition for those who enrolled in the academic year 2024 will be reformed. If the tuition is revised during your enrollment, the revised tuition will apply.

Note 3: Additional required expenses may be collected later.

11. Tuition waver system

Students who are recognized as distinguished students but experience difficulties paying tuition for financial reasons will be exempted from the tuition 100%, 50% or 25% provided that they are determined to be qualified through examination.

For details, contact Student Support Section, Student Affairs Division (Tel: +81-52-872-5042).

12. Scholarship system

The Japan Student Services Organization (JASSO) offers a loan system to graduate students.

Those who desire to utilize the loan system will be examined on academic performance, research competency, etc. When they are determined to be qualified, they will be recommended to the JASSO.

13. “Graduate Course of International Program to Conjoin Brain Science and Society”

(1) For more information about this program, please refer to the application guidelines that will be available on NCU website in the near future.

The student of this program will be provided 40,000 yen/month per person as the grant-in-aid.

(2) We will recruit a small number of students for “Graduate Course of International Program to Conjoin Brain Science and Society” within the limit of the number of positions available. Applicants to this program must pass the entrance examination for the Doctoral Program of Nagoya City University Graduate School of Design and Architecture and be admitted in April 2024. Applicants for this program will be selected from the successful entrance examinees.

* Students enrolled in this program must complete the requirements of this program and the Doctoral Program (Doctor’s Course) in the Graduate School of Design and Architecture in addition to the requirements for completion of the “Graduate Course of International Program to Conjoin Brain Science and Society.”

14. Extended course system

This system is to allow those who are unable to complete the course within the standard course period due to being employed, etc., by permitting them to systematically complete the course for a certain period of time beyond the standard course period.

- Standard course period: Three years for the doctoral program (doctor’s course)
- Extended course system: The above standard course period may be extended by two years (to make the course period five years)
- Annual tuition: The total tuition for the standard course period is calculated proportionally based on the extended course period.

For details, contact the office of the School of Design and Architecture (Tel: +81-52-721-1225).

15. Cautions

- (1) Applications lacking necessary documents will not be accepted.
- (2) Applicants found to have made false statements in their applications may have their admission revoked even after enrollment.
- (3) Application documents, etc., will not be returned.
- (4) If you change your receiving address, immediately notify the staff in charge of Graduate School of Design and Architecture, Entrance Examination Section, Student Affairs Administration (P.3).
- (5) Double enrollment is prohibited as a general rule.

16. Individual evaluation of qualification for examination under “f,” “g” and “h” of “2. Eligibility of applicants”

[1] If you intend to apply under “g” or “h” of “2. Eligibility of applicants,” submit the below-listed documents by the specified time limit.

If the documents are prepared in a foreign language, prepare a Japanese translation and attach it to them. However, if you are a government-sponsored foreign student, you do not need to attach a Japanese translation.

If you intend to apply from a foreign country, be sure to entrust your application procedure to a proxy residing in Japan. Application by post from a foreign country is not acceptable. Notifications from NCU will be addressed to your proxy.

The results will be promptly notified to the applicant or their proxy.

	Documents, etc.	Outline
[1]	Request for Individual Evaluation of Qualification for Examination	[Use the prescribed Form 6 of NCU]
[2]	Achievement Record	[Use the prescribed Form 7 of NCU]
[3]	Document certifying the contents of the Achievement Record	Any form
[4]	Resumé	[Use the prescribed Form 2 of NCU]
[5]	Diploma (Certificate of Completion)	Diploma (Certificate of Completion) of the last school attended
[6]	Academic Transcript	Academic Transcript of the last school attended

* If you apply after passing the evaluation of qualification for examination, you do not need to submit “Resumé” (in the prescribed Form 2 of NCU), “Diploma (Certificate of Completion)” or “Academic Transcript.”

• Application period for Individual Evaluation of Qualification for Examination:

(1st round) July 3 (Mon) - 13 (Thu), 2023 [must be received by this date]

(2nd round) November 6 (Mon) - 16 (Thu), 2023 [must be received by this date]

* **Regarding the submission method and destination, write in red on the front of the envelope, “The qualification examination documents for the doctoral program (doctor’s course) of the Graduate School of Design” and must mail it by registered express post to the staff in charge of the Graduate School of Design and Architecture, Entrance Examination Section, Student Affairs Administration (P.3). Deliver by postal mail only. Delivery in person is not accepted.**

[2] Those who apply under “f” must apply in advance with the staff in charge of Graduate School of Design and Architecture, Entrance Examination Section, Student Affairs Division (P.3) (Tel: +81-52-853-8020).

17. Notification from NCU in case of emergency

In case of emergency (e.g., occurrence of disaster) or if changes are required to the contents of this application guidebook, students will be notified of the changes through the NCU website. Particularly as the examination day draws near, pay close attention to the NCU website. Applicants may also be directly contacted. In your application documents, therefore, be sure to provide contact details where you can always be reached.

■ NCU Website <https://www.nagoya-cu.ac.jp/>

18. Treatment of your personal information

NCU treats your personal information in accordance with the Act on the Protection of Personal Information of Nagoya City.

(1) Use of your personal information

- a. Your name, address and other personal information given in application documents, etc. are used for our operations of selection for admission (e.g., application registration, selection, application result announcement, admission procedure).
- b. Your personal information used for selection for admission (e.g., Academic Transcript) may be used as reference material for investigative research and academic research to improve future selection for admission and graduate education. (Investigative research results are announced in such a way that individuals cannot be identified.)
- c. After you are admitted, your personal information is used for operations related to educational affairs (e.g., enrollment management, schooling guidance), student support (e.g., health control, tuition waiver, application for scholarship, job placement support), and tuition collection.

(2) Entrustment of operations to external business operators

The operations of (1) above may be entrusted to some external business operators under an agreement with them for proper treatment of personal information.

19. Total smoking ban on the premises

NCU has banned smoking on the premises. All students are requested to observe this policy, and asked to further cooperate by not smoking on roads around NCU.

20. Preliminary consultation for applicants

Contact preferred academic advisors by e-mail.

(*) For the e-mail address of each faculty member, refer to [Academic - Advisors] on the website of the Graduate School of Design and Architecture of NCU at:

<https://www.nagoya-cu.ac.jp/sda/teacher/>

(If you specify the address to which you like to receive a reply from the preferred faculty member, clearly indicate your preferred e-mail address, telephone number, etc. If none is specified, any reply will be sent to the e-mail address from which the initial e-mail was received.)

If you do not receive any reply from NCU within several days after you contact the preferred academic advisor, please inform the "Office of Graduate School of Design and Architecture" of such by e-mail and include [1] Your name and [2] Name of the preferred academic advisor you consulted.

The contact e-mail address is as follows,

jimu@sda.nagoya-cu.ac.jp

The entrance exam date and method may change depending on the circumstances of Coronavirus Disease (COVID-19). Students will be notified those changes through the website of NCU «Notice regarding entrance examination for graduate school».

<https://www.nagoya-cu.ac.jp/admissions/graduate/information/index.html>



Appendix: Academic advisor and research interests

Related area	Academic advisor	Research topics
Informatics and Media Design Area	Assoc. Prof. Hidehiko Omata	Contemporary art, sculpture, photograph, art practice Research on the possibility of contemporary artistic expression and the sharing and inheritance of culture
	Assoc. Prof. Eli Kaminuma	Research on artificial intelligence design for sustainable smart society based on environmental monitoring and assessment
	Prof. Yasuyuki Kurihara	Production and research on image and image content works, etc. The image category covers a wide range of personal, experimental, documentary, and dramatic films. It also deals with their combined and intermediate research topics.
	Assoc. Prof. Kenri Kodaka	Research with cognitive psychological approach in the plasticity of physical image
	Lecturer Kei Kobayashi	Research on interaction design and information design
	Prof. Sei-ichi Tsujimura	Investigation of the relationship between sensory processes and higher level brain function, especially through color and brightness processing. It also focuses on the function of melanopsin retinal ganglion cells, which play an important role in the brain
	Assoc. Prof. Ryu Nakagawa	Research and production on image design, media art and interactive art
	Prof. Aya Harikai	Research on history of art and design
	Prof. Mikako Mizuno *	Research on music information, musicology, music theory and composition, and research in interactive art including music
	Prof. Kiyoko Yokoyama	Research on the development of methods for processing and visualizing biological signal and motion data, and the application of ergonomics
	Prof. Kota Kodama	Theoretical and practical research on the life cycle and innovation of R&D-based firms
Industrial Innovation Design Area	Lecturer Tomoaki Kageyama	Research on product design, GUI design, and “imagination margin” design
	Assoc. Prof. Masayuki Kageyama	Research on Markov decision process and non-additive measure
	Assoc. Prof. Takashi Kato	Research and development on man-machine interfaces, in particular future medical and welfare products using the latest technology. Research on biomedical engineering and integrated design from new perspectives based on human mechanics and physiology
	Prof. Nobuo Takahashi	Research and production on computer graphics
	Prof. Shinobu Nakagawa	Research on UX design, Robotics design, Advanced industrial design, Japanese traditional performing arts design
	Assoc. Prof. Neda Firfova	Research on and production of graphic design and book design; Graphic design and social responsibility, design and gender, design and art
	Assoc. Prof. Dai Hanawa	Research on the application of information and telecommunication engineering, particularly artificial reality, information and telecommunication in computer-supported cooperative work (CSCW), and sensor network
	Prof. Takahiro Matsumoto	Research on interaction between light / electromagnetic wave (X-ray to THz domain) and nano space electrons, and new device designs based on these principles
	Prof. Junko Mori	Research and production on graphic design and communication design

Related area	Academic advisor	Research topics
Architecture and Urban Design Area	Prof. Takayoshi Aoki	Investigation and diagnosis techniques for existing stock and architectural heritage, structural health monitoring and safety evaluation, and preservation and utilization
	Prof. Yasuyuki Ito *	Research on the scenery and spatial structure of urban communities and traditional settlements
	Assoc. Prof. Akihiko Ono	Planning, investigation and research on landscape design, garden design and scenic design
	Assoc. Prof. Satoru Kaku *	Research on cities and architecture focusing on history, culture, industry, thought and planning technique
	Assoc. Prof. Toshiaki Kimura	Structural planning and designing of shell structures, development of design technique using structural optimization and its application, and research on structural design for architectural building
	Prof. Toshimitsu Kuno	Research on the reading of architectural design and spatial arrangement, focusing mainly on modern and contemporary times Research related to the reinterpretation of the spatial arrangement of modern cities
	Lecturer Tai Satoh	Research on environmental psychology and environmental behavior that also takes into account the perspective of human psychology and cognition Proposals for concentration/interaction/rest spaces in “workplaces” inside and outside offices
	Prof. Eisuke Tabata	Basic theories for spatial design from the viewpoint of human body, psychology, behavior, and interaction. Architectural planning, Architecture and Furniture Design.
	Prof. Masayuki Harada *	Research on relations between architectural environments and urban environments and human psychology or behavior, and research on environmental burden and energy saving
	Prof. Masato Mizoguchi *	Development process of historic buildings, cities, and villages and characteristics of their designs and spaces, and research on the application of history to urban development
	Assoc. Prof. Takeshi Mukaiguchi	Historical research on modern city planning, and research on the constitution of traditional cities and villages and their space
	Prof. Gyuyoung Yoon	Energy management of air-conditioning systems, proposal of a passive architectural design method using and taking advantage of natural and wasted energy

Note) *: Not available as an academic supervisor